

To receive a final report on the car park resurfacing and consider any actions and associated expenditure.

Report to: Station Property Sub Committee

Date of Report: 22 July

Officer Writing the Report: Service Delivery Manager

Pursuant to: Station Property Sub Committee Meeting held on 16.09.24 minute nr. 45/24/25

Officers Recommendations

1. To note the car park resurfacing has been completed;
2. To ratify the additional cost of £4,500+VAT for the groundworks carried out at the end of 2024, allocated to budget code 6473 SA EMF Station Building Purchase & Capital Works.

Report Summary

Following the recent completion of the surfacing works at Isambard House carpark, a discrepancy arose between the original quote and the final invoice.

This is due to miscommunication regarding the total cost of the scope of works included in the initial quote.

The original quote dated 12th June, which was approved by Council, outlined a total cost of £21,000 + VAT and was believed to include the asphalt surface, crash barriers, and posts.

A subsequent quote dated 5th July introduced additional costs for groundworks, which had not previously been received.

Delays in the delivery of the crash barriers and Cornish-style bollards, combined with higher than anticipated purchase costs, contributed to the delay in project completion and the submission of the final invoice.

These unallocated costs were not identified earlier due to the lack of formal confirmation of the full scope of works and pricing.

The final surfacing, barriers, and bollards have been installed to a high standard, and the overall appearance of the carpark is greatly improved.

For auditing and transparency purposes, the Sub Committee is requested to ratify the additional cost of £4,500 + VAT incurred for groundworks completed as part of the Isambard House carpark resurfacing project.

Please refer to the before and after images below.

Further to the information above, the central Cornish bollard has proven unsuitable for daily use due to its weight, requiring two to three people to remove it safely. As a result, one of the bollards from the Isambard House car park was relocated to the entrance of the St Stephens shed where it doesn't need to be moved often.

To maintain bollard coverage at Isambard House, a replacement bollard was purchased at a cost of £158 + VAT, with an additional £240 + VAT incurred to ensure it was properly fitted into the existing ground socket and adapted for padlock compatibility.

Report Images



Figure 1 - Car park before resurfacing

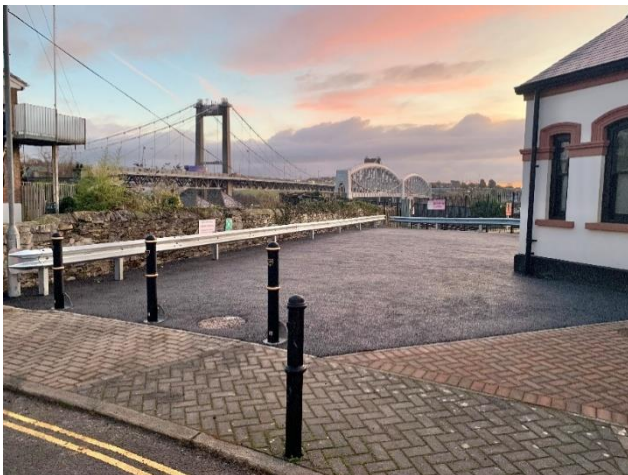


Figure 2 - Carpark after resurfacing

How Does This Meet the Business Plan?

Strategic Priority 4 Travel and Transport - Promote Saltash as a vibrant and welcoming visitor destination with provisions of Isambard House café and waiting room area - Improved infrastructure to create a welcoming and vibrant Station building and surroundings

Budget Overview

Item Description	Quantity	Unit Price	Total Cost
Asphalt Supply and install base asphalt to top excavated area roll to a depth of 60-80mm Supply and install wearing asphalt to top of base roll to correct depths Remove all waste and surplus material from site to complete	1	£21,000	£21,000
Groundworks Excavate existing car park down to correct levels and remove all waste from site Supply and install 42 l/m of crash barriers to prevent cars from damaging the wall or black railings. Supply and install 3 x council black bollards set to correct levels to match the existing bollards	1	£4,500	£4,500
Total			£25,500

Budgets

Remaining Budget Availability: £41,566

Budget Codes: 6473 SA EMF Station Building Purchase & Capital Works.

Committed Spend: £0

Signature of Officer:

Service Delivery Manager